

EDUCATION

	NAME/LOCATION	LAST GRADE COMPLETED	DID YOU GRADUATE	SUBJECTS STUDIED DEGREES RECEIVED
HIGH SCHOOL			<input type="checkbox"/> YES <input type="checkbox"/> NO	
COLLEGE			<input type="checkbox"/> YES <input type="checkbox"/> NO	
GRADUATE SCHOOL			<input type="checkbox"/> YES <input type="checkbox"/> NO	
ADDITIONAL EDUCATION			<input type="checkbox"/> YES <input type="checkbox"/> NO	
TRADE, BUSINESS, CORRESPONDENCE SCHOOLS			<input type="checkbox"/> YES <input type="checkbox"/> NO	

Subjects of special study or research work: _____

Special awards or honors received: _____

Activities and Clubs: (civic, professional, athletic, etc. excluding organizations, the name or character of which indicates the race, color, gender, religion or national origin of its members): _____

REFERENCES (PROFESSIONAL)

NAME	PHONE NUMBER/ E-MAIL ADDRESS	BUSINESS	YEARS ACQUAINTED

EXPERIENCE RELATED TO THIS INTERNSHIP?

FORMER EMPLOYERS: (Below list current and former employers, starting with the most recent one first.)

DATE: MONTH & YEAR	EMPLOYER'S NAME ADDRESS, PHONE, E-MAIL	POSITION		SUPERVISOR'S NAME	REASON FOR LEAVING
FROM					
TO					
FROM					
TO					
FROM					
TO					

DRUG-FREE WORKPLACE ACT: In accordance with the 1988 Drug-free Workplace Act, the need to provide a safe environment for Excelsior clients and the expectation that all Excelsior staff function as healthy adult role models for clients, Excelsior does not employ anyone who uses illegal drugs, even during off duty hours. If you had been given a drug test at any time in the last twelve months, would you have tested positive?
YES NO

BACKGROUND CHECKS: Excelsior is required to conduct a full background check, including reports from: Federal Bureau of Investigation, Central Registry of Child Protection, Colorado Bureau of Investigation, personal and professional references, employment physical. By signing and submitting your name and this Application, you agree to all of the following:

- To provide all necessary information for these investigations, including fingerprints.
- That your INTERNSHIP may be terminated if the CBI/FBI reports indicate any arrests or offenses of concern to Excelsior.
- That your education and/or related experience as indicated on this application, will be validated.
- That you may withdraw your employment application at this time.

As per the Colorado Department of Human Services GENERAL RULES FOR CHILD CARE FACILITIES:
Any applicant who knowingly or willfully makes a false statement of any material fact or thing in this
Application is **guilty of perjury in the second degree** as defined in Section 18-8-503, C.R. S., and, upon
conviction thereof, shall be punished accordingly.

Have you ever been **convicted, pled no contest or pled guilty** to any criminal offense other than a minor
traffic violation? YES NO

If yes, please explain _____

Have you been listed on any registry for sexual or child abuse in any State in the United States?
YES NO

My name has not been placed on the **Central Registry of Child Protection** as a confirmed perpetrator of child
abuse.

Signature of Applicant

By signing below I agree that:

- This Internship at Excelsior will be unpaid.
- Excelsior is under no obligation to offer me employment at the conclusion of this internship.
- My internship is strictly voluntary and is an agreement between myself, my College/
University and Excelsior Youth Center.
- The internship may be terminated at any time without cause by myself, Excelsior Youth
Center or a designee of my College/ University.

Signature of Applicant

Date